

2025-2026

Run 1 Schedule

Period for timesheets		Due in to LCIL*	Payroll Processing Date	No of Wks
From w/e Sat	To w/e Sat			
15-Mar-25	05-Apr-25	07-Apr-25	25-Apr-25	4
12-Apr-25	03-May-25	05-May-25	25-May-25	4
10-May-25	07-Jun-25	09-Jun-25	25-Jun-25	5
14-Jun-25	05-Jul-25	07-Jul-25	25-Jul-25	4
12-Jul-25	02-Aug-25	04-Aug-25	25-Aug-25	4
09-Aug-25	06-Sep-25	08-Sep-25	25-Sep-25	5
13-Sep-25	04-Oct-25	06-Oct-25	25-Oct-25	4
11-Oct-25	01-Nov-25	03-Nov-25	25-Nov-25	4
08-Nov-25	06-Dec-25	08-Dec-25	25-Dec-25	5
13-Dec-25	03-Jan-26	05-Jan-26	25-Jan-26	4
10-Jan-26	31-Jan-26	02-Feb-26	25-Feb-26	4
07-Feb-26	07-Mar-26	09-Mar-26	25-Mar-25	5

*** Date by which time LCIL MUST receive timesheets in time for processing on the 25th monthly.**