



## Are you thinking about employing, or have recently started employing, Personal Assistants (PAs)?

- \* Are you a disabled person, older person, person with a long term condition, or a carer?
- \* Would you like to attend bite sized information session while meeting new people with similar experiences?
- \* And you would like help to increase your confidence and skills and get to grips with what you need to do as a PA employer?

## If the answer is yes, this is for you!

The Lothian Centre for Inclusive Living (LCiL) is offering a series of workshops as part of its Pick and Mix project.

## The information sessions will look at:

- Identifying the steps in the recruitment process to ensure safe recruitment.
- Begin to establish what you as an individual require from PAs.
- What are the legal responsibilities of being an employer

## This half-day course runs on the following dates (you only need to attend one of them):

- Tuesday 31st October, 2017
- Tuesday 12<sup>th</sup> December, 2017
- Tuesday 20th February, 2018



**Time:** 10.30 – 1.00 followed by lunch **until 1.30pm Venue**: Norton Park 57 Albion Road EH7 5QY

We provide lunch and can organise and arrange transport for people, where needed.



To book a place, or find out more: Please contact LCiL on 0131 475 2510 or email lorraine.prince@lothiancil.org.uk