

It could  
change your  
life!

## Training for Personal Assistants

is here again!



Thinking about becoming a PA?

Or

Want to brush up on your PA skills?

This 2 day Training for Personal Assistants course, which has proved so successful since coming back, is being run **again on 13<sup>th</sup> & 17<sup>th</sup> October 2016**. It could enhance your prospects of employment as a PA or, if you are already a PA, help you to be more effective in your role.

Topics covered include:

- **Disability and Equality** - cultural representations of disabled people and barriers faced by disabled people
- **Social Model of Disability** – and how to apply the principles in your PA role
- **Understanding the importance of appropriate language**
- **Exploring roles and relationships**
- **Knowing the Relationship Boundaries**
- **Exploring potential dilemmas**
- **Responding to Your Employer's Needs**

What are you  
waiting for?  
Learn today!

**Dates:** 13<sup>th</sup> & 17<sup>th</sup> October 2016. **Time:** 10.30am to 4.00pm (Lunch provided)

**Venue:** Norton Park, 57 Albion Road, Edinburgh. EH7 5QY

***Are you eligible for ILA funding? If so, you can use it to pay for this course.***

To find out more, visit [www.myworldofwork.co.uk](http://www.myworldofwork.co.uk) or visit our website Now !

[www.lothiancil.org.uk](http://www.lothiancil.org.uk) for ILA 200 **Eligibility Criteria**. For non-ILA holders, the cost will be £195 for the two days

**(£20 deposit required, refundable on completion of course)**

For more info email: [amanda.beech@lothiancil.org.uk](mailto:amanda.beech@lothiancil.org.uk) or visit LCiL website:

Amanda Beech on 0131 475 2510

Book your  
place!!!!

**Participant Feedback:** “ I found it informative from start until the end! Great time!!!”

“I was not thinking of becoming a PA until I came on the course with my partner but, now I am full-time PA and I love my Job”

