**ILA 200 Guidance for Applicants**

**Candidate Eligibility and ILA Application process**

To be eligible for ILA200 funding you must be aged over 16 and meet the following criteria:

* Earn less than £22k pa ***or***
* Be in receipt of one of the following benefits: 1) Jobseeker’s Allowance, 2) Income Support, 3) Incapacity Benefit, 4) Carers Allowance, 5) Child Tax Credit (maximum rate), 6) Employment & Support Allowance, 7) Pension Credit.
* Fulfil residency criteria (further details available from ILA Scotland)

**In addition**, **from** **1st July, 2012:**

* Must not hold a degree certificate (or overseas equivalent)
* must not be undertaking any form of secondary, further or higher education
* must not be participating on any National Training Programme (Modern Apprenticeships, Get Ready for Work or Training for Work).

If you are eligible for the ILA200 account this should be applied for by requesting an application pack from ILA on freephone 0800 917 8000, or through the website: [www.myworldofwork.co.uk](http://www.myworldofwork.co.uk) Full instructions regarding how the ILA200 funding works will be included in the pack you receive, but the key points are:

* You must complete the ILA200 application pack and return it to ILA Scotland for your account to become live.
* Once your account is live, and your place on the course has been confirmed, you must provide LCiL with your ILA number. LCiL will book you onto your chosen course through ILA. ILA Scotland will then write to you with a Learning Token that you must sign, date and return to LCiL in order for the funding to be claimed.

**LCiL can guide you through this process.**